Exhibitor Prospectus



May We Suggest ...



Strategy Package: \$800

Achieve your goals by purchasing this enhanced exhibitor package. This option includes our single booth package plus all of the marketing items below, enabling you to reach more of your audience.

- Your choice of a prime location on the exhibit floor
- Half-page advertisement in the Convention On-Site Program
- Quarter-page advertisement in MNSHA newsletter
- Company logo on MNSHA's home page with a link to your home page for a six-month period



Exhibitor Pathfinder Package: \$100

Exhibit in 2022 and receive the following for a special price of \$100:

- One "Brought to you by ..." message listed within the Event Notifications portion of the Pathfinder.
- Ad in the "Find a Deal" button to drive attendees to your booth.
- Company information listed through the Interactive Listing Add-On.

2022 MNSHA Convention | April 8-9, 2022 More Than 300 Attendees!



Location

Mayo Clinic Events Center 1 Civic Center Plaza Mankato MN 56001

Hotel Information

Hilton Garden Inn 20 Civic Center Plaza Mankato, MN 56001 Hotel Reservations – 507-344-1111

A special room rate of \$119 plus tax will be available until March 17, 2022, or until the room block is sold out whichever occurs first. Be sure to reference the Minnesota Speech-Language-Hearing Association when making your reservation.

Exhibit Hall Hours - Tentative



Friday, April 8

6:00 am - 7:15 am *7:15 am - 6:00 pm

Saturday, April 9 *7:15 am - 1:15 pm 1:15 pm - 3:00 pm

Exhibits Open Exhibitor Tear Down

Exhibitor Setup

Exhibits Open

* Complimentary continental breakfast is provided for exhibitors and attendees in the Exhibit Hall!

Exhibitor Checklist and Deadlines



February 18

Guarantee your recognition in the On-Site Program by purchasing your display space, ads, sponsorships and marketing opportunities.



February 25

Deadline to receive reduced exhibitor rate.

March 17

Cancellation deadline. Requests received in writing will receive a refund of 75%.

Contact Information

Craven Management Associates

Deron Sferra Email: dsferra@robertcraven.com Telephone: 855-727-2836 Fax: 888-729-3489

Other Important Information

- Exhibitor Kits will be sent 30-45 days prior to the event. Please review them carefully for shipping instructions. Details on how to order items such as extra tables will also be included.
- **Donations** needed for attendee door prizes and silent auction. Please consider donating a gift card or merchandise. Money raised at the silent auction benefits the MSHFoundation. Please check one of the boxes located on the Exhibitor Response form.

Display Space & Marketing Opportunities

Exhibitor Opportunities

MARKETING

STRATEGY

Single Space: \$375

Display space includes one 6' skirted table, two chairs, wastebasket and signage. One complimentary Convention registration and one complimentary post Convention attendee mailing list is also included.

Strategy Package: \$800

Achieve your goals by purchasing this enhanced exhibitor package. This option includes our single space package plus all of the marketing items below, enabling you to reach more of your audience.



- Half-page advertisement in the Convention On-Site Program
- Quarter-page advertisement in MNSHA newsletter
- Company logo on MNSHA's home page with a link to your home page for a six-month period

Non-Profit or Home-Based Space: \$200

Display space includes one 6' skirted table, two chairs, wastebasket and signage. This display space *does not* include one complimentary Convention registration or a Convention attendee mailing list.

Note: The **non-profit rate** is available to those filing as 501(c) who are exhibiting to promote FREE services/information for individuals with disabilities. Proof of non-profit status or similar IRS documentation must accompany the exhibitor application. Applications without proof of tax status will be placed on hold and coded as incomplete. Your booth space will not be reserved until your application is complete. **Home-based** is defined as a business that is involved in direct selling of merchandise such as Mary Kay and Discovery Toys out of their home.

Take-One Display: \$150

Can't attend the Convention but would still like a presence? Select a Take-One Display to showcase your product, catalogs or printed materials (without a representative). Extra products or materials will not be returned. Receive recognition on the Exhibitor Page of the MNSHA website and the On-Site Program. This display space *does not* include one complimentary Convention registration or a Convention attendee mailing list.

Marketing Opportunities

Badges for Convention Attendees: \$500

Your company logo will be placed on all attendee badges. This is a first-come, first-served opportunity. As the exclusive badge sponsor, your company will be responsible to provide the logo for placement on the attendee badge. Sizing and email instructions will be provided with your exhibitor confirmation.

Bags for Convention Attendees: \$350

Be the company that is in the hands of every attendee by providing the carrying totes. The bags should be strong enough to hold up to five pounds and made of a material other than paper. This is a firstcome, first-served opportunity. As the exclusive bag sponsor, your company will be responsible to order and ship the bags as instructed by the MNSHA Office. Shipping instructions will be provided with your exhibitor confirmation.

Lanyards for Convention Attendees: \$150

Provide the attendee lanyards and see your company name in motion as the attendees wear your name. This is a first-come, firstserved opportunity. As the exclusive lanyard sponsor, your company will be responsible to order and ship the lanyards as instructed by the MNSHA Office. Shipping instructions will be provided with your exhibitor confirmation.

Advertise in the On-Site Convention Program

*Back Cover (7.75"w x 10"h)	\$750
*Inside Front Cover (7.75"w x 10"h)	\$400
*Inside Back Cover (7.75"w x 10" h)	\$400
½ Page Ad (7.75"w x 5"h)	\$250
¼ Page Ad (3.75"w x 5"h)	\$100
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*Indicates first-come, first-served basis.

Email attachments are preferred. Advertisements should be in the form of a gif, pdf or jpeg file. All hard copy ads must be submitted in "camera ready" art form.

Company Banner Ad Placed on the MNSHA Website

Banner Ad for MNSHA Website with email or web link \$250

Banner ads must be submitted by email to <u>office@mnsha.org</u> as either a jpeg or gif file. Ad size to be no larger than 234 x 60 pixels and any animation shall be limited to two cycles. Banner ads will be displayed on the Convention information page.



Not sure where your company fits?

Give the MNSHA Office a call at 855-727-2836 and let us help you select the right display package.

Sponsorship Opportunities

For an exclusive opportunity, please call the MNSHA Office for pricing.

Luncheon Sponsor: \$2,000

- Free exhibit display
- Receive exclusive exposure with sign recognition during the Friday or Saturday event
- Your banner ad on the MNSHA website Home Page for three months
- Half-page ad in the On-Site Convention Program

Reception Sponsor: \$1,000

- 50% discount on exhibit display
- Receive exclusive exposure with sign recognition during the event
- Your banner ad on the MNSHA website Home Page for three months
- Quarter-page ad in the On-Site Convention Program

Refreshment Break Sponsor: \$500

- Receive exclusive exposure with sign recognition
- Recognition on the MNSHA Convention web page
- Recognition in the On-Site Convention Program

Session Sponsor: \$250

- Receive exclusive exposure with sign recognition at the sponsored session
- Recognition on the MNSHA Convention web page
- Recognition in the On-Site Convention Program

Have a suggestion or new idea for a sponsorship? Give the MNSHA Office a call at 855-727-2836!

Convention Pathfinder

Enhance Your Exhibiting Experience with the Pathfinder Package

MNSHA created the Pathfinder for attendees to download on their mobile device and use before, during and after the Convention. Want to drive attendees to your booth? The Pathfinder is a great way to promote your company with instant advertising opportunities, interactive listing enhancements and more!

Banner Ad on the Pathfinder: \$100 - 4 available

A rotating banner ad will be available on the main page of the *Pathfinder*. A limit of four (4) banner ads will be available and will rotate during usage. Ad specifications will be provided with your sponsorship confirmation.

Event Notification Messages: \$50

Throughout the Convention, notifications will be posted on the *Pathfinder*. By purchasing an Event Notification Message you will receive the following:

- One notification exclusively advertising your company.
- One MNSHA notification that is brought to the attendees by your company.

This notification package is limited to two per day per company. When choosing this package you will be able to choose between morning or afternoon for your notification to go out to the attendees. The notification times will be on a first come first serve basis.

Interactive Listing Add-On: \$25

All exhibitors will have a static listing on the Exhibitor page of the *Pathfinder*. Upgrade your complimentary listing by adding additional details so attendees can learn more about your company. Add-on your company website, email address and/or phone number, your company logo displayed next to your company name and a brief company description. Interactive listings will have priority, and will be listed as received. Email logo and/or description to <u>office@mnsha.org</u>. Logo must be submitted as either a jpeg or gif file.

All Sponsorships will be acknowledged using *Pathfinder* Notifications!

Please note that January 13, 2022, is the deadline to be recognized in the On-Site Convention Program.

Find A Deal Promotions: \$50

Drive attendees to your booth with your own promotion through the "Find A Deal" button on the *Pathfinder*. Attendees can use the button to take advantage of special exhibitor promotions. This can include a promotion code, coupon or flyer (pdf) that attendees can present on their mobile device at your booth. Email promotion code, coupon or flyer to <u>office@mnsha.org</u>. Flyers must be submitted as a pdf file.

Example of a "Find A Deal": Present this coupon for 10% off your total book purchase at "*COMPANY NAME*" located in the exhibit hall.

Exhibitor Pathfinder Package: \$100

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Exhibit at the Convention and receive the following for a special price of \$100:

- One "Brought to you by..." message listed within the Event Notifications portion of the Pathfinder.
- Ad in the "Find A Deal" button to drive attendees to your booth.
- Company information listed through the Interactive Listing Add-Ons.

Learn more about the MNSHA Convention, such as presenters, session topics, event schedule and more by visiting the website www.mnsha.org

MINNESOTA SPEECH-LANGUAGE-HEARING ASSOCIATION

Company Name (preferred for badge and Convention materials):
Address:
Contact Information
Name:
Email:
Phone:
Payment Options

1) Check Enclosed 🗖	
Please make payable to	MNSHA

2)	Cred	it Card 🗖			
	Visa,	MasterCard,	Discover or	American	Express

CREDIT	CARD	ACCOL	JNT	NUMB	ER

EXF	PIRAT	TION E	DATE						

Name(s) for	Convention	Badges
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	Additional Space (limit one)
Email:	Take-One Display
Phone:	Electricity
Payment Options	MARKETING OPPORTUNITIES
1) Check England	Badges for Convention Attendees
1) Check Enclosed Please make payable to MNSHA	Bags for Convention Attendees
2) Credit Card 🖵	Lanyards for Convention Attendees
Visa, MasterCard, Discover or American Express	On-Site Program Back Cover
	On-Site Program Inside Front Cover
	On-Site Program Inside Back Cover
EXPIRATION DATE	On-Site Program 1/2 Page Ad
	On-Site Program 1/4 Page Ad
Name(s) for Convention Badges	Banner Ad on MNSHA website with email/ web link
	SPONSORSHIPS
	Luncheon Sponsor
	Reception Sponsor
	Refreshment Break Sponsor
	Session Sponsor
	PATHFINDER OPPORTUNITIES
Company Logo	Exhibitor Pathfinder Package
All vendor logos will be displayed in the Onsite Program.	Banner Ad on the Pathfinder
Please email company logo (jpeg file) to: dsferra@robertcraven.com. Deadline: February 4	Event Notification Message
Registration Accepted by Mail or Fax	
Send completed form to:	
Craven Management Associates	Interactive Listing Add-On
700 McKnight Park Drive, Suite 708	Find a Deal Promotions
Pittsburgh, PA 15237	DONATIONS - Bring Your Donations to the On-Site Registr
FAX 888-729-3489	You can count on us!
Our stiened Free il defense Our le estere ser serve	Door Prize Yes 🖵

EXHIBITOR OPTIONS

EXHIBITOR OPPORTUNITIES

Non-Profit/Home-Based Space

Single Space

Strategy Package

Questions? Email dsferra@robertcraven.com or call 855-727-2836.

THE EXHIBITOR AGREES TO THE FOLLOWING PROVISIONS:

It is agreed that failure on part of the exhibitor to meet booth payment in full shall automatically forfeit all rights, privileges and claims of any nature the exhibitor has, may have, including the forfeit of any payments previously made. Exhibitor assumes responsibility and agrees to defend MNSHA and Hilton Garden Inn - Mankato and Mayo Clinic Events Center and their respective employees and agents against any claims or expenses arising out of the use of the Exhibit premises.

MNSHA 2022 Exhibitor Response Form April 8-9, Mankato, MN

QUANTITY

REGISTRATION FEE

\$375

\$800

\$200

\$100

\$150

\$80

\$500 \$350 \$150 \$750 \$400 \$400 \$250 \$100 \$250

\$2,000 \$1,000 \$500 \$250

> \$100 \$100

> > \$50

\$25

\$50

Qty

No Charge

ation Desk

TOTAL DUE

AFTER

2/25/2022

\$425

\$850

\$250

\$150

\$200

\$80

BEFORE

2/25/2022

TOTAL DUE

Cancellations received in writing and no later than March 17, 2022, will receive a 75% refund.